退休金证明最好使用印有公司抬头信笺，单位盖章，内容需中英文对照

[DD/MM/YY]

CANADA VISA APPLICATION CENTER

12F, Tower A, Central Point Plaza,

No. 11, Dongzhimen South Ave,

Dongcheng District, Beijing, China, 100007家

To whom it may concern,

This is to certify that Mr. xxx, former electrician， is a retiree of XXX （company name）. He retired in June 2016. His current retirement pension is paid on a monthly basis，he received an annual pension of ￥60,000RMB/year.

If you have any questions, please do not hesitate to contact our office [Tel no.].

Yours sincerely,

[Company Name]

[Name] and [Title]

Signature:

(Seal)